

INTRODUCTION

UMT
Universiti Malaysia Terengganu

e-LAB ACCESS RECORD

SCAN ME
PER SESSION

FPSM **MAKMA KIMIA MAKANAN**

QR CODE

SCAN NOW
CANCEL

LG

e-Lab Access Record

1

- An online laboratory application and access record for Teaching & Learning and Research activities
- Applicable to all UMT laboratories

2

Consists of **ONE TIME REGISTRATION** (user's detail registration) and **E-LAB ACCESS RECORD** (to record daily lab access)

3

Objectives:

1. Standardize and simplify the lab application procedure and access record
2. Easy recording and reliable data; quantitative online record



REGISTRATION STEP BY STEP GUIDELINE



ONE TIME REGISTRATION

IMPORTANT NOTES:

- 1. REQUIRE TO FILL IN THE FORM FOR EACH SEMESTER (STUDENT/GRA/RA/FYP)
- 2. ALL USERS (INCLUDING LECTURER/ UMT STAFF WHO ARE USING THE LAB FOR RESEARCH) ARE REQUIRED TO REGISTER BEFORE USING UMT LABORATORY FACILITIES.
- 3. **STUDENT CATEGORY:** PREPARE & UPLOAD NEW SEMESTER REGISTRATION SLIP.
- 4. **INTERNSHIP/ RESEARCH ASSISTANT (RA)/GRADUATE RESEARCH ASSISTANT (GRA) CATEGORY:** PREPARE & UPLOAD ACCEPTANCE OR OFFER LETTER
- 5. CLICK THIS LINK/SCAN QR FOR STEP BY STEP GUIDELINE:

<https://drive.google.com/file/d/1ZMGJa515FEkhW0fDYCUHFkYt7Tmf6QQa/view?usp=sharing>



WHO NEEDS TO REGISTER?

APPLICANT =

1. STUDENT
2. INTERNSHIP
3. RA/GRA
4. LECTURER
5. LAB STAFF-(INVOLVED IN PRACTICAL SESSION)

ANYONE WHO INTENDED TO USE UMT LABORATORY
(LAB PRACTICAL SESSION OR RESEARCH
PURPOSE)

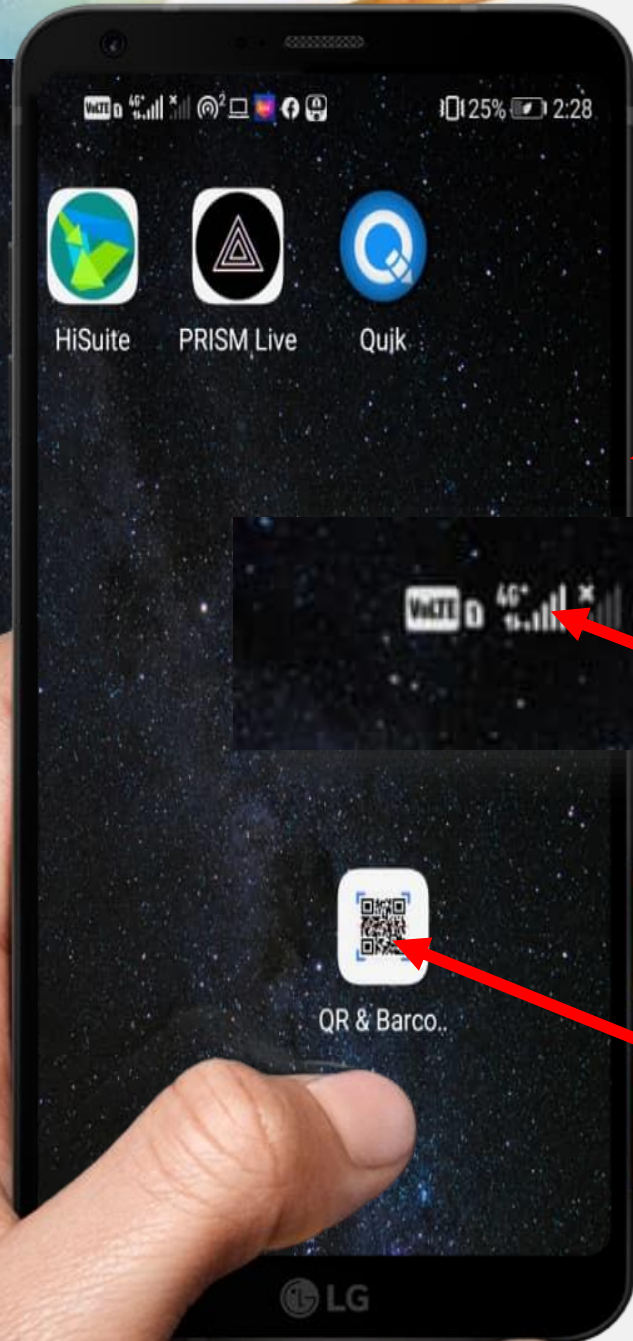


SYSTEM REQUIREMENT

1. Smartphone

2. Internet data/wifi

3. QR & Barcode Apps scanner



REGISTRATION FLOW Student & internship



SUPERVISOR: nik.hafiz@umt.edu.my

EMAIL(STUDENT SECTION):

PROGRAM/COURSE: Test

FACULTY/INSTITUTE: FACULTY OF SCIENCE & MARINE SCIENCE (FSSM)

PLEASE UPLOAD YOUR LATEST/CURRENT SEMESTER REGISTRATION SLIP:

LIST OF PPPL LABORATORIES: ANIMAL CELLS CULTURE (PIC:MR NIK),PROTEOMIC (PIC:MR NIK)

Acknowledge Receipt Comment

CHECK APPLICATION STATUS

Requestor: nikmohdhafiz6987@gmail.com

Requestor	Status
yunos@umt.edu.my	Current Sent on Feb 28, 2021 4:51
enim@umt.edu.my	Waiting
ff@umt.edu.my	Waiting

Actions



NEW APPLICATION

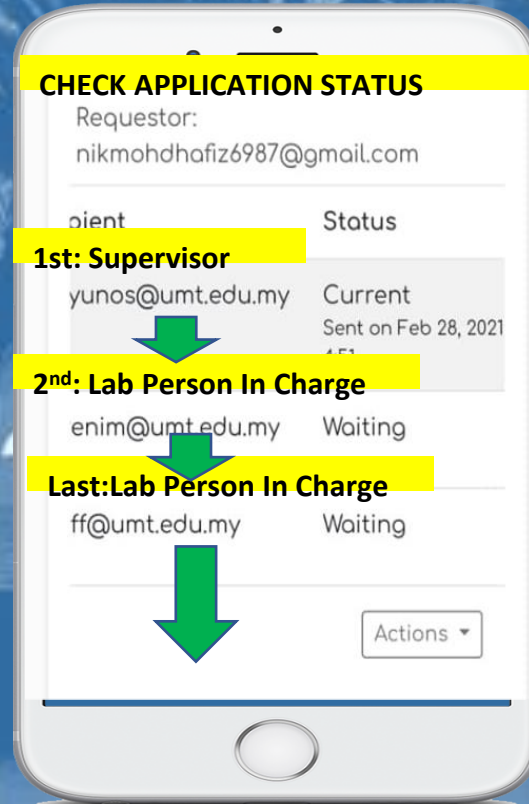
SUPERVISOR:
ACKNOWLEDGE

APPROVAL BY
LABORATORY
PERSON IN
CHARGE (PIC)

e-LAB ACCESS
RECORD SCANNING +
LABORATORY USAGE

REGISTRATION FLOW

Lab staff(practical sessions)/ lecturer (for research activities)



NEW APPLICATION

APPROVAL BY
LABORATORY PERSON
IN CHARGE (PIC)

e-LAB ACCESS
RECORD SCANNING +
LABORATORY USAGE

PPPL

**One Time
Registration**



**SCAN
ME**



(LAB REGISTRATION)



**APPLICANT (category 1):
STUDENT/ FINAL YEAR PROJECT
(FYP)/ UNDERGRADUATES/ GRA/RA**

SCAN QR ONE TIME

REGISTRATION

UNIVERSITI MALAYSIA TERENGGANU

JMT

OfficialUMT

ONE TIME REGISTRATION :PPPL

1. PLEASE FILL THIS FORM ONE TIME FOR EVERY SEMESTER
2. ALL USER ARE REQUIRED TO REGISTER BEFORE USING UMT LAB FACILITIES.
3. PLEASE PREPARE & UPLOAD SEMESTER REGISTRATION SLIP FOR STUDENT.
4. PLEASE PREPARE & UPLOAD ACCEPTANCE LETTER/OFFER LETTER FOR INTERNSHIP/ RESEARCH ASSISTANT (RA)/GRADUATE RESEARCH ASSISTANT (GRA)
5. CLICK THIS LINK FOR STEP BY STEP GUIDELINE:
<https://drive.google.com/drive/folders/1sWzH-YQe70pKkHYaPF6L9sGDqIfpFT0t?usp=sharing>

The name and photo associated with your Google account will be recorded

KEY IN YOUR EMAIL

Email address *

nikmohdhafiz6987@gmail.com

CHOOSE REGISTRATION

PURPOSE *

- REGISTRATION
- ADDITIONAL LABORATORY/ CHANGE LABORATORY (SAME SEMESTER)

Page 1 of 8

Next

ONE TIME REGISTRATION :PPPL

The name and photo associated with your Google account will be recorded when you upload files and submit this form.

Not nik.hafiz@umt.edu.my? [Switch account](#)

SELECT CATEGORIES

APPLICANT CATEGORIES

STATUS *

MSc STUDENT

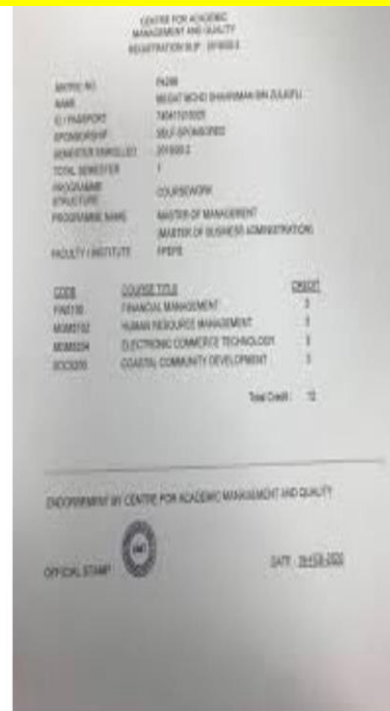
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LATEST/CURRENT SEMESTER
REGISTRATION SLIP*

FILL IN YOUR DETAILS & UPLOAD
YOUR REGISTRATION SLIP



TICK ALL LABORATORY NEEDED

APPLICATION FOR PPPL
LABORATORIES

please choose your lab.

LIST OF PPPL LABORATORIES *

- ANALISIS AM (PIC:MR NIK)
- SATREPS JICA (LIMITED ACCESS) (PIC:MR NIK)
- ANIMAL CELLS CULTURE (PIC:MR NIK)
- PLANT TISSUE CULTURE (PIC:MR NIK)
- GENOMIC (PIC:MR NIK)
- TRANSCRIPTOMIC (PIC:MR NIK)
- PROTEOMIC (PIC:MR NIK)
- ANALISIS (PIC:MR NIK)

UNIVERSITI MALAYSIA TERENGGANU



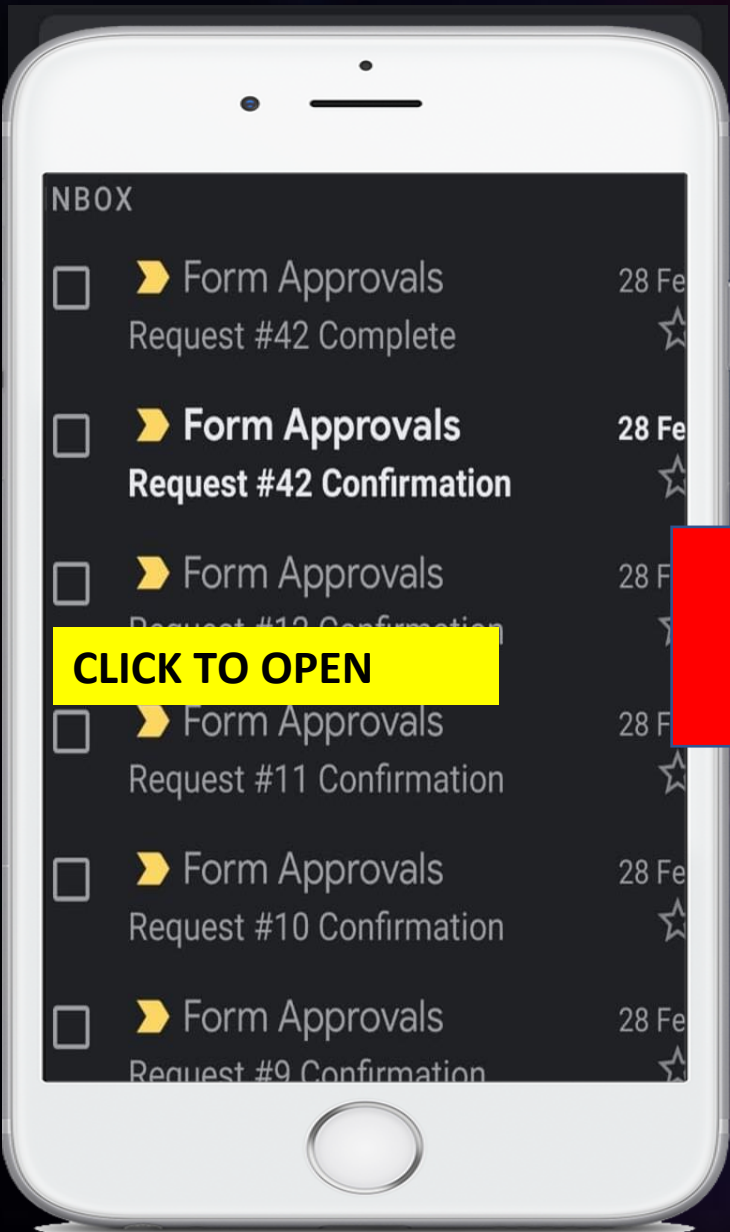
CLICK SUBMIT <FINISH>

ONE TIME
REGISTRATION
:PPPL

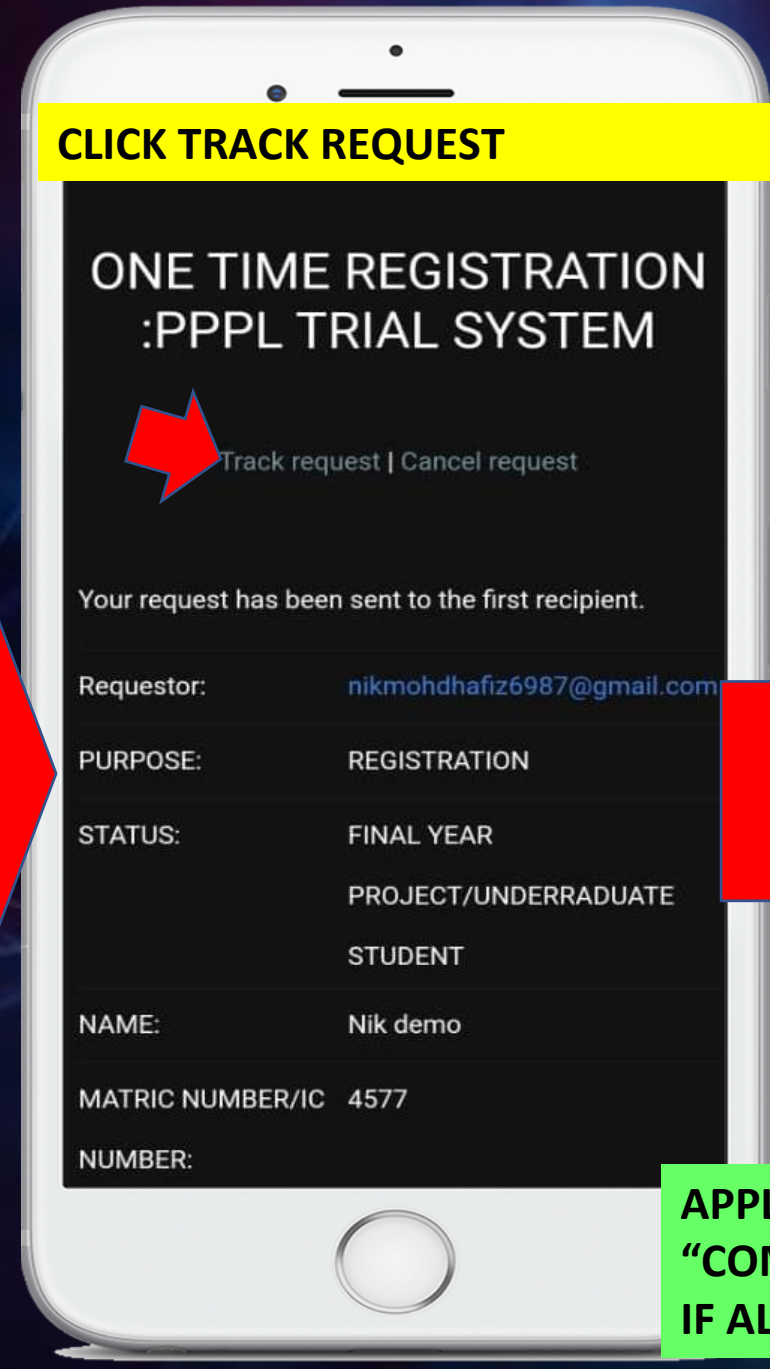
PPPL ADMIN: YOUR LAB FACILITIES
APPLICATION HAS BEEN RECEIVED FOR
SESSION:SEMESTER 1, YEAR 2020/2021.
PLEASE WAIT FOR 5 DAYS FOR DATA TO
BE REVIEWED. THANK YOU.

[Submit another response](#)

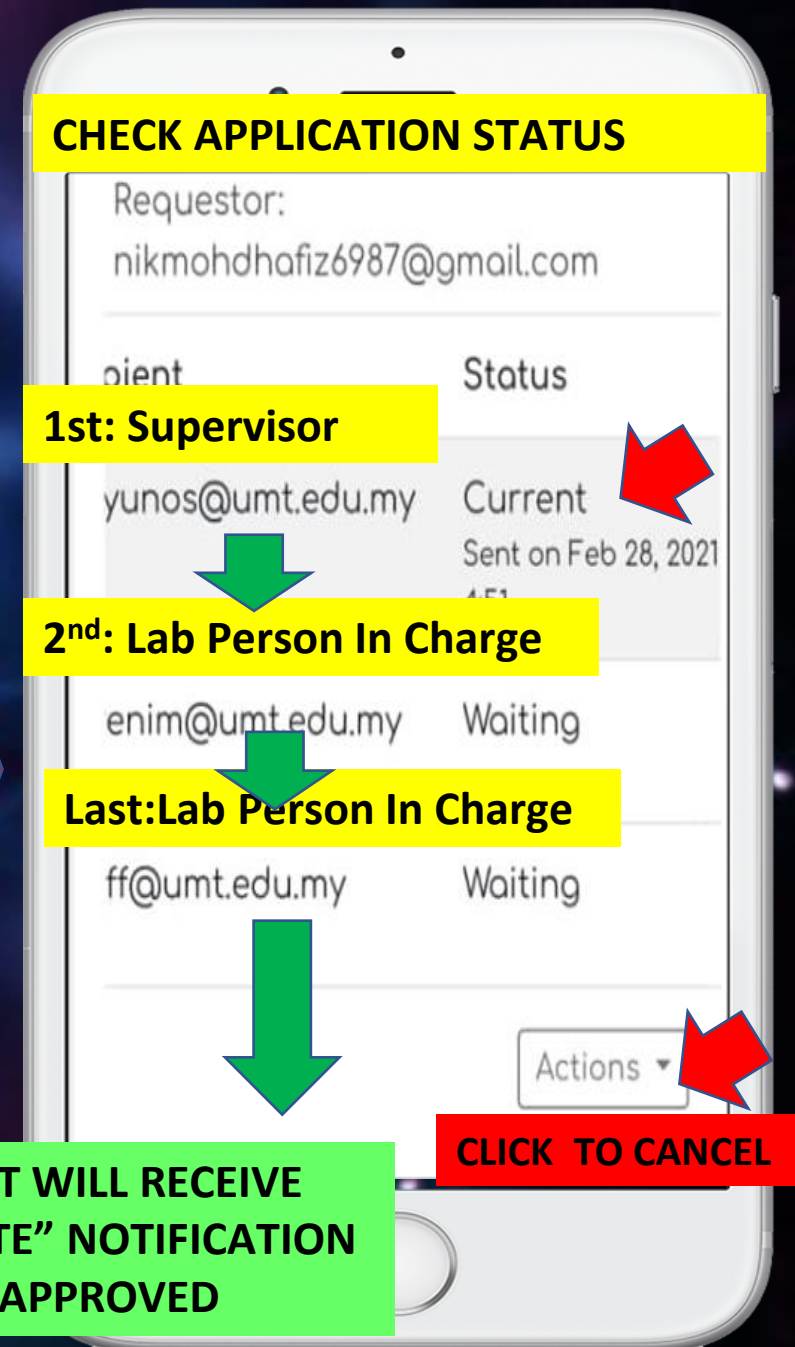
TRACK YOUR APPLICATION> OPEN YOUR EMAIL>SEE NOTIFICATION



CLICK TRACK REQUEST



CHECK APPLICATION STATUS



APPLICANT WILL RECEIVE "COMPLETE" NOTIFICATION IF ALL PIC APPROVED



**APPLICANT (category 2):
INTERNSHIP / ATTACHMENT**

SCAN QR ONE TIME

REGISTRATION

UNIVERSITI MALAYSIA TERENGGANU

JMT

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ONE TIME REGISTRATION :PPPL

1. PLEASE FILL THIS FORM ONE TIME FOR EVERY SEMESTER
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3. PLEASE PREPARE & UPLOAD SEMESTER REGISTRATION SLIP FOR STUDENT.
4. PLEASE PREPARE & UPLOAD ACCEPTANCE LETTER/OFFER LETTER FOR INTERNSHIP/ RESEARCH ASSISTANT (RA)/GRADUATE RESEARCH ASSISTANT (GRA)
5. CLICK THIS LINK FOR STEP BY STEP GUIDELINE:
<https://drive.google.com/drive/folders/1sWzH-YQe70pKkHYaPF6L9sGDqIfpFT0t?usp=sharing>

The name and photo associated with your Google account will be recorded

KEY IN YOUR EMAIL

Email address *

nikmohdhafiz6987@gmail.com

CHOOSE REGISTRATION

PURPOSE *

- REGISTRATION
- ADDITIONAL LABORATORY/ CHANGE LABORATORY (SAME SEMESTER)

Page 1 of 8

Next

ONE TIME REGISTRATION :PPPL

The name and photo associated with your Google account will be recorded when you upload files and submit this form.

Not [nik.hafiz@umt.edu.my](#)? [Switch account](#)

* Required

APPLICANT CATEGORIES

STATUS * **SELECT CATEGORIES**

INTERNSHIP STUDENT

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Next

**FILL IN YOUR DETAILS & UPLOAD
YOUR OFFER/ACCEPTANCE LETTER**

PHONE NO: *
e.g. 011-1111 1111

Your answer

DURATION (START) *

Date

DURATION FOR INTERNSHIP

DURATION (END) *

Date

ACCEPTANCE/OFFER LETTER FOR
INTERNSHIP IN UMT *

 Add file

 This is a required question

APPLICATION FOR PPPL LABORATORIES

please choose your lab.

TICK ALL LABORATORY NEEDED

LIST OF PPPL LABORATORIES *

- ANALISIS AM (PIC:MR NIK)
- SATREPS JICA (LIMITED ACCESS)
(PIC:MR NIK)
- ANIMAL CELLS CULTURE (PIC:MR
NIK)
- PLANT TISSUE CULTURE (PIC:MR
NIK)
- GENOMIC (PIC:MR NIK)
- TRANSCRIPTOMIC (PIC:MR NIK)
- PROTEOMIC (PIC:MR NIK)
- ANALYSIS (PIC:MR NIK)

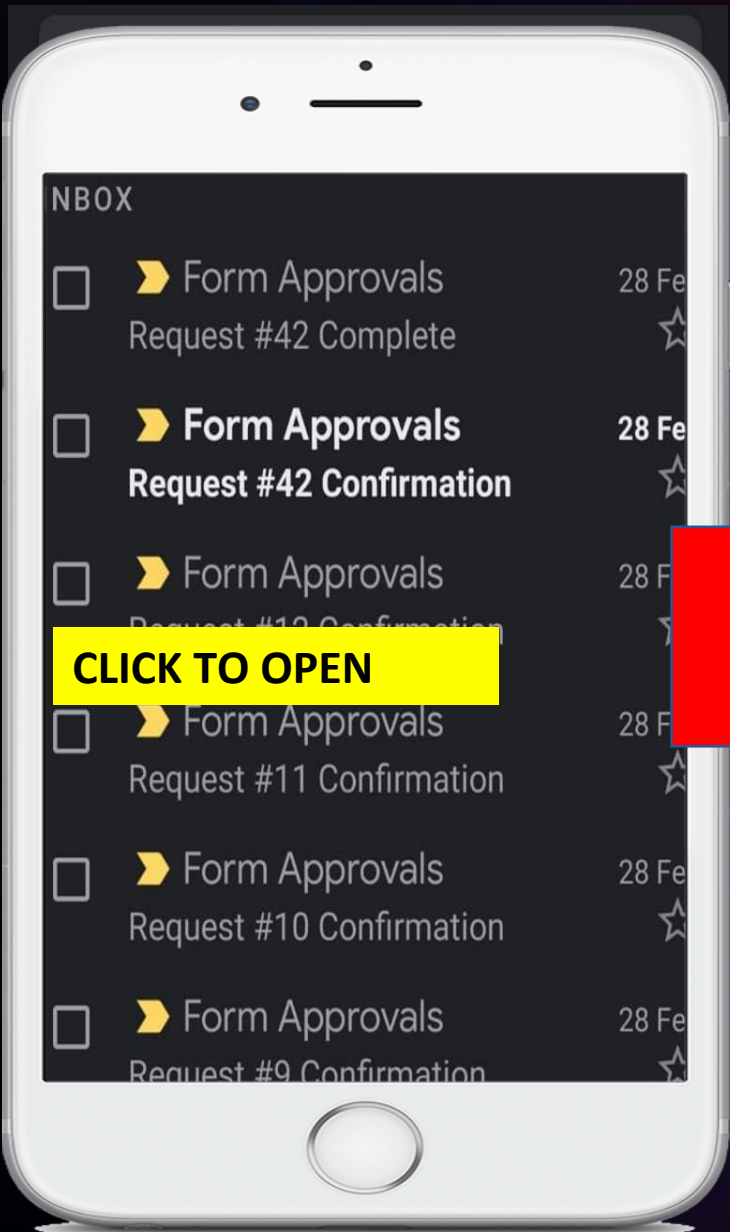
CLICK SUBMIT <FINISH>

ONE TIME REGISTRATION :PPPL

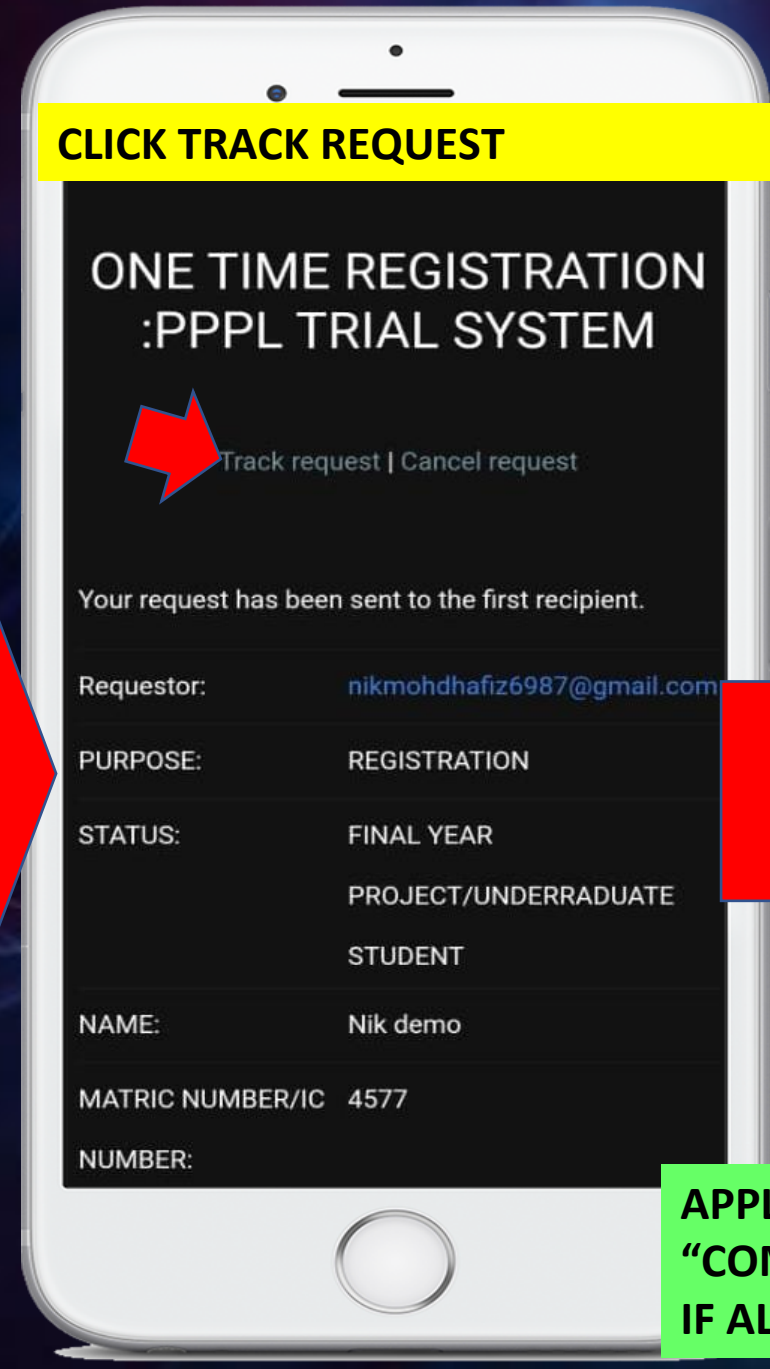
PPPL ADMIN: YOUR LAB FACILITIES
APPLICATION HAS BEEN RECEIVED FOR
SESSION:SEMESTER 1, YEAR 2020/2021.
PLEASE WAIT FOR 5 DAYS FOR DATA TO
BE REVIEWED. THANK YOU.

[Submit another response](#)

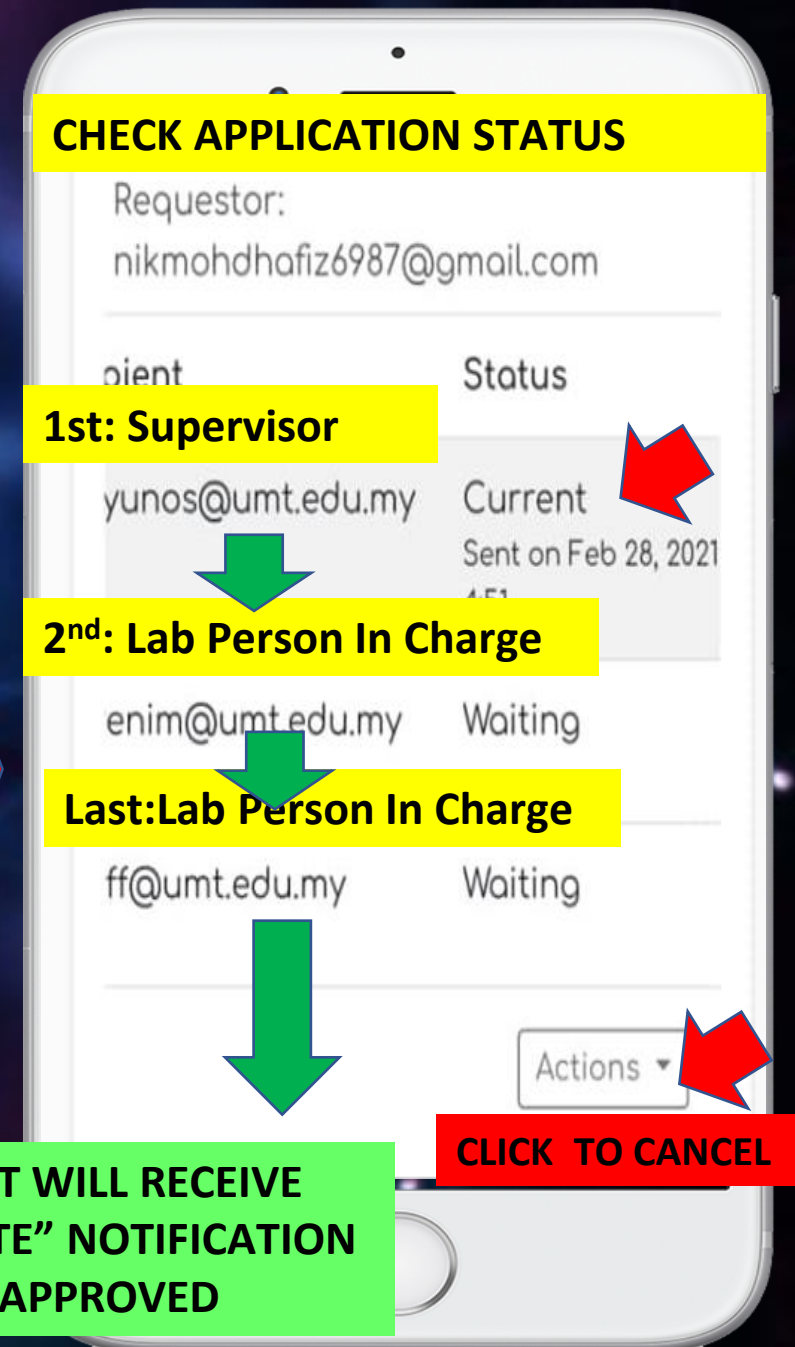
TRACK YOUR APPLICATION> OPEN YOUR EMAIL>SEE NOTIFICATION



CLICK TRACK REQUEST



CHECK APPLICATION STATUS



CLICK TO OPEN

ONE TIME REGISTRATION :PPPL TRIAL SYSTEM

Track request | Cancel request

Your request has been sent to the first recipient.

Requestor: nikmohdhafiz6987@gmail.com

PURPOSE: REGISTRATION

STATUS: FINAL YEAR

PROJECT/UNDERRADUATE

STUDENT

NAME: Nik demo

MATRIC NUMBER/IC 4577

NUMBER:

1st: Supervisor

yunos@umt.edu.my Current

Sent on Feb 28, 2021

2nd: Lab Person In Charge

enim@umt.edu.my Waiting

Last: Lab Person In Charge

ff@umt.edu.my Waiting

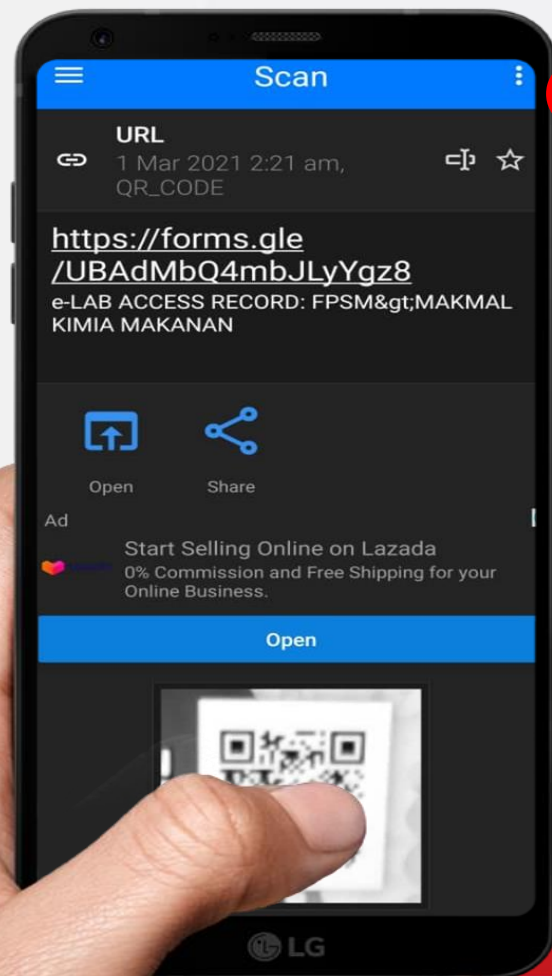
Actions

CLICK TO CANCEL

**APPLICANT WILL RECEIVE
"COMPLETE" NOTIFICATION
IF ALL PIC APPROVED**

e-LAB ACCESS RECORD

(STUDENT/GRA/RA/INTERNSHIP)



SCAN QR: e-LAB ACCESS RECORD

SCAN QR: e-LAB ACCESS RECORD

e-LAB ACCESS
RECORD:
PPPL>SATREP JICA

PLEASE USE THE SAME EMAIL ADDRESS
FROM THE REGISTRATION FORM.

* Required

Email address *

nikmohdhafiz6987@gmail.com

Submit

CLICK

e-LAB ACCESS
RECORD:
PPPL>SATREP JICA

Thank you. Your data has been recorded.

[Submit another response](#)

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Terengganu. [Report Abuse](#)

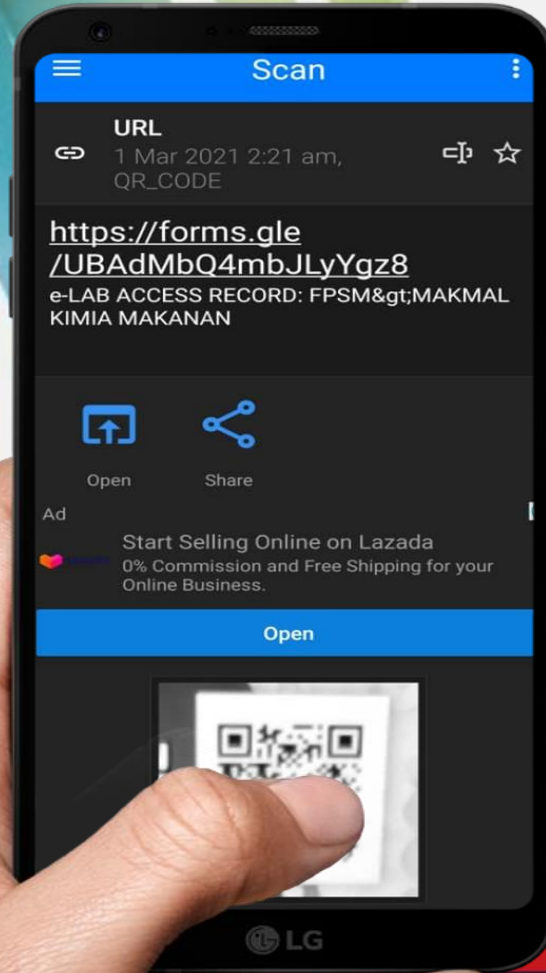
Google Forms

COMPLETE

**IMPORTANT
NOTES :
THIS IS THE
EXAMPLE FOR
RESEARCH LAB.
IF YOU ARE
SCANNING FOR
TEACHING
LABORATORY,
IT WILL
REQUEST TO
SELECT
CATEGORY**

e-LAB ACCESS RECORD

(PERSON IN CHARGE; LAB PRACTICAL SESSION)



SCAN QR: e-LAB ACCESS RECORD

SCAN QR: e-LAB ACCESS RECORD

e-LAB ACCESS
RECORD: PPPL>
MATERIAL
SCIENCE
(TEACHING)

PLEASE USE THE SAME EMAIL ADDRESS
FROM THE REGISTRATION FORM.

KEY IN YOUR EMAIL> CLICK NEXT

Email address *

nikmohdhafiz6987@gmail.com

Next

**FOR THE LAB PRACTICAL SESSIONS, LAB STAFF ARE
REQUIRED TO SCAN e-LAB ACCESS RECORD FOR EACH
PRACTICAL SESSIONS**

e-LAB ACCESS
RECORD: PPPL>
MATERIAL
SCIENCE
(TEACHING)

* Required

**SELECT YOUR STATUS
>CLICK NEXT**

APPLICANT CATEGORIES

STATUS *

STAFF FOR LAB. PRACTICAL SES

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JUMLAH PELAJAR/ TOTAL OF
STUDENT

SILA NYATAKAN BILANGAN PELAJAR
UNTUK SESI AMALI /PLEASE STATE
TOTAL NUMBER OF STUDENT FOR
LAB.PRACTICAL SESSION

Your answer

KEY IN DETAILS NEEDED

PLEASE KEY IN YOUR COURSE CODE
/SILA MASUKKAN KOD KURSUS *

Your answer

SESSION/SESI *

Choose

Back

Submit

SUBMIT>FINISH